

Advance Shipping to the Warehouse

Beginning **Wednesday, October 1**, advance freight will be accepted at the warehouse address that follows. All freight shipments must be sent prepaid. The warehouse does not accept uncrated or loose display shipments. Schedule the delivery of freight so that it arrives at the warehouse no later than **Friday, October 31**. Shipping labels will be included in the Exhibitor Service Manual.

Address warehouse freight with the following information:

[Exhibitor's Name and Booth Number]

c/o Freeman

841 Joseph E. Lowery Blvd, NW

Atlanta, GA 30318

Hold for American Academy of Ophthalmology

November 8–11, 2007

To verify receipt of shipment, exhibitors may contact Freeman at 404.253.6494. Ask for Exhibitor Services pertaining to the American Academy of Ophthalmology, and give the meeting dates.

Direct Shipping to the Georgia World Congress Center

The Exhibitor Service Manual will contain the target freight map with move-in dates and times. Linear booth exhibitors shipping pad-wrapped freight directly to the Georgia World Congress Center (GWCC) must first schedule delivery with **Bobby Stout** at **Freeman (214.445.1198)**. Questions or requests about the target schedule should be directed to Mr. Stout's attention. Adherence to the specified date and time will help ensure a smooth move-in.

Freight shipped directly to the GWCC should be addressed as follows:

[Exhibitor's Name and Booth Number]

c/o Freeman Georgia World Congress Center

285 Andrew Young International Blvd, NW

Atlanta, GA 30313

Hold for American Academy of Ophthalmology

November 8–11, 2008

Direct shipments to the GWCC will be accepted beginning **Wednesday, November 5**, at 8:00 AM, unless specified by the target delivery schedule.

Material Handling

Local Union IATSE 834 has jurisdiction for the loading and unloading of all trucks, trailers, common and contract carriers. It also has the jurisdiction for the unloading, uncrating, unskidding, leveling, and assembly of machinery and equipment, as well as the reverse processes.

Freeman will control access to the loading area in order to provide for a safe and orderly move-in and move-out.

Unloading or reloading at the GWCC of materials from any and all contracted carriers will be handled by Freeman.

Material Handling Rates

Material handling rates are quoted per 100 pounds.

Warehouse Shipments

- Boxed, crated, or skidded: \$58.00/100 pounds
- Special handling: \$74.00/100 pounds
- Late shipments: Surcharge \$14.00/100 pounds

Show Site Shipments

- Boxed, crated, or skidded: \$56.00/100 pounds
- Special handling: \$71.50/100 pounds
- Loose or uncrated shipment: \$78.50/100 pounds
- After exhibit opening: Surcharge of \$14.00/100 pounds
- Delivery back to warehouse: Surcharge of \$13.00/100 pounds

Contact: Freeman

Tel. 404.253.6494

(Ask for Exhibitor Services Department)

Fax 404.898.0415