

where all of ophthalmology meets

# ORLANDO



**AAO | 2011  
ORLANDO**

## Guidelines for Online **ABSTRACT SUBMISSIONS**

2011 JOINT MEETING: OCTOBER 22 - 25

[www.aao.org/2011](http://www.aao.org/2011)

The American Academy of Ophthalmology is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

 **AMERICAN ACADEMY  
OF OPHTHALMOLOGY**  
*The Eye M.D. Association*

Abstracts will be accepted in the following categories:

- Instruction courses and new Skills Transfer labs and didactics
- Paper/posters
- Videos

The Annual Meeting Program Committee (AMPC) will review and select instruction courses (except those submitted in the subject classification of Practice Management), paper/posters and videos.

The American Academy of Ophthalmic Executives (AAOE) board will review and select all Practice Management courses. The Skills Transfer Advisory Committee will review and select labs.

### Online Submitter Dates and Deadlines

Instruction courses and new skills transfer labs and didactics will be accepted online **from December 8, 2010 to January 11, 2011**.

Paper/posters and videos will be accepted online **from March 16, 2011 to April 12, 2011**.

### Important Information – Read Carefully!

1. The Academy does not permit attendance or participation by optometrists at any level in any educational activity. Any abstract submitted with an optometrist listed as senior author/instructor or co-author/instructor will not be accepted.
2. Abstracts should be written and submitted by the author. Abstracts written and submitted by industry personnel on behalf of a doctor are not allowed.
3. All submissions (with the exception of Practice Management instruction course submissions) must have at least one Academy Fellow or Member or Candidate for Membership as an instructor or author of the presentation. The Senior Instructor/Author does not need to be the Member.
4. All submissions must be made online by the deadline. Changes to abstracts may not be made once the deadline passes.
5. The Academy will not process any abstract submissions submitted as hard copies or via e-mail.
6. Be sure to follow all the instructions posted on the abstract submission site. Failure to complete all the required fields will result in the abstract not being successfully submitted.
7. Submission of an abstract constitutes a commitment by the instructors/authors to present if selected. Failure to present will result in exclusion from the scientific program for two years.
8. All presenters are required to register for the Annual Meeting and pay all applicable fees.
9. The Academy does not pay honoraria or travel/housing expenses for any presenters at the Annual Meeting.
10. The Academy will notify all senior instructors/authors of the status of submitted abstracts by email. It is the responsibility of the senior instructor/author to contact the Academy in the event that notification is not received within two weeks of the published notification dates.

### Membership

To obtain information regarding membership of the Academy or AAOE, visit the Academy's Web site, [www.aao.org](http://www.aao.org), or email [member\\_services@aao.org](mailto:member_services@aao.org).

### Copyright

The Academy holds copyright on all material presented at the Annual Meeting.

The Academy will not consider material that has already been published or submitted for publication. The Academy holds copyright on all material presented at the Annual Meeting until and unless such material is found unsuitable for publication in *Ophthalmology*. Should an author wish to publish his or her material elsewhere, it may not be submitted for consideration until *Ophthalmology* has released the presenter from any copyright obligations. A program participant who does not comply with this Academy policy will be prohibited from participating in the program for two years.

### Scientific Program Subject Classification List

Abstract submissions will be accepted in the following subject classifications:

Cataract	Neuro-Ophthalmology
Computers, Information Technology	Ocular Tumors, Pathology
Cornea, External Disease	Ophthalmic History
Ethics	Optics, Refraction, Contact Lenses
General Medical Care	Orbit, Lacrimal, Plastic Surgery
Glaucoma	Pediatric Ophthalmology, Strabismus
International Ophthalmology	Refractive Surgery
Intraocular Inflammation, Uveitis	Retina, Vitreous
Medical Education	Vision Rehabilitation

### AAOE Program Subject Classification List

Course applications will be accepted in the following subject classifications:

Business Operations and Financial Management	Professional Growth
Human Resources	Coding and Reimbursement
Information Technology	Compliance and Risk Management
Marketing and Business Development	Optical Dispensing
	Ambulatory Surgery Centers

**Note:** Please review the list of suggested course topics posted on the Academy's web site. These suggestions were submitted on evaluation forms completed by course attendees at the 2010 Joint Meeting. Abstract submissions that incorporate case-based presentations and discussion are encouraged.

### Additional Information:

<b>Scientific Program</b>	<b>AAOE Program</b>
E-mail: <a href="mailto:meetings@aao.org">meetings@aao.org</a>	E-mail: <a href="mailto:aaoe@aao.org">aaoe@aao.org</a>
Phone: 415.447.0277	Phone: 415.561.8563
Fax: 415.561.8576	Fax: 415.561.8595

### Important Dates – Mark Your Calendars!

<b>January 11, 2011</b>	Deadline for Instruction Course Applications
<b>April 29, 2011</b>	Course Selection Notifications Sent to Senior Instructors Only
<b>April 12, 2011</b>	Deadline for Paper/Poster and Video Abstracts
<b>June 2011</b>	Advance Program Available
<b>July 5, 2011</b>	Deadline for Submission of any instruction course changes or additions to the Final Program
<b>July 29, 2011</b>	Paper/Poster and Video Selection Notifications Mailed to Presenting Authors Only
<b>October 22-25</b>	2011 Annual Meeting, Orlando, Florida

# Instruction Course Application | submission guidelines

**Deadline: January 11, 2011**

*Applications for instruction courses will be peer-reviewed by the Annual Meeting Program Committee.*

*Applications for Practice Management courses will be peer-reviewed by the AAOE Board of Directors.*

*Applications for hands-on labs will be peer-reviewed by the Skills Transfer Advisory Committee.*

## Senior and Associate Instructors

A maximum of five instructors (including senior instructor) is recommended per course hour.

The Academy does not permit attendance or participation by optometrists in any educational activity.

## Format

Choose from the following course formats:

*Lecture: Didactic lecture with scheduled Q&A*

*Panel: Panel discussion*

*Case Presentation: Case presentations/discussion. May include panel.*

*Laboratory: Hands-on skills transfer courses*

Live human subject demonstrations are prohibited in instruction courses and Skills Transfer labs.

## Status of Submitted Course

**New Course:** *Course is being submitted for the FIRST time for consideration in the Academy's Instruction Course Program.*

**Old Course:** The course has been offered within the last three years.

This reapplication will compete with all other new course applications; it will have no special priority because of its previous presentation.

**Note:** *All selected courses will be offered for one year. If a course has been offered previously it will be reviewed by the Annual Meeting Program Committee to determine if:*

- *it is continuing to fulfill the needs of the Academy's Annual Meeting attendees;*
- *it is attracting reasonably sized audiences;*
- *there is meeting room space available.*

## Course Cosponsors

Academy committees and subspecialty organizations represented on the Academy's Council are eligible and have been previously invited to cosponsor a course. Cosponsored courses may not be submitted without the prior knowledge and approval of the cosponsoring organization.

## Number of Hours Requested

Priority will be given to courses that can be successfully presented in the least time. Please be sure to indicate your first and second choices for number of course hours. **Note:** *Three hour courses are no longer an option for new and old submissions. The Annual Meeting Program Committee can only select course submissions to be presented for the number of hours indicated on the application.*

## Abstract and Outline

### Course Abstract:

Provide a two part structure abstract describing the synopsis and objective(s) of the course.

- *Course synopsis describes the material to be presented in the course.*
- *Course objective(s) define the specific measurable outcomes expected for the attendee and should complete the sentence, "At the conclusion of this course, the attendee will be able to..."*

The abstract may not exceed 650 characters (approximately 100 words). If the abstract is too long, it will not be successfully submitted.

### Short Course Outline (See sample outline on pages 4 – 5):

Outlines are required by the Academy for the review of ALL COURSE submissions and must present a moderate amount of detail about the main points of the course as noted on the sample outline page. Include one page per course hour.

When submitting your abstract online you will be asked to upload your course outline. Prepare your outline prior to submitting your abstract.

## Checklist

### Instruction Course Application Submission

- Carefully follow all instructions on the instruction course submitter.
- Complete all required fields. Failure to do so will result in the application not being successfully submitted.
- Make sure your abstract does not exceed 650 characters (approximately 100 words).
- For all course applications (except Practice Management) include at least one Academy Fellow or Member or Candidate for Membership as an instructor.
- Complete EACH instructor's full name, address, phone and fax numbers, email address, Academy ID number (if known) and member status.
- Complete financial interest disclosure information for the senior instructor.
- Submission of an abstract constitutes a commitment by the instructors/authors to present if selected. Failure to present will result in exclusion from the scientific program for two years.
- The Academy does not pay honoraria or travel/housing expenses for any presenters at the Annual Meeting.
- Be sure to print or email yourself a copy of your complete submission, and keep this for your records.

**Workshop In Flap Techniques In Oculoplastic Surgery**

John J. Woog, M.D.

Richard Angrist, M.D.

Richard K. Dortzbach, M.D.

Russell S. Gonnering, M.D.

Sara Kaltreider, M.D.

Jan Kronish, M.D.

Bradley N. Lemke, M.D.

## I. Principles of Incision Placement

## A. Relaxed Skin Tension Lines (RSTL)

1. Horizontal across eyelids, forehead, glabellar region
2. Parallel to nasojugal fold on cheek and in lateral canthal region

## B. Lines of Maximum Extensibility (LME)

- Perpendicular to RSTL

## C. Preferred Incision Placement

1. Within relaxed skin tension lines
2. Parallel to relaxed skin tension lines

## D. Specific Incision in Oculoplastic Surgery

1. within relaxed skin tension lines
2. Eyebrow
3. Supraciliary
4. Infraciliary
5. Upper lid crease
6. Lower lid crease

## II. Methods of Cutaneous Wound Closure

## A. Granulation/Contraction

- Useful in medial canthal defects

## B. Skin Grafts

- Donor sites incl. upper eyelid, retroauricular, supraclavicular, upper inner arm

## C. Local Cutaneous Flaps

1. Sliding (e.g., Closure of elliptical defect with undermining)
2. Advancement
3. Rotation (e.g., Tenzel semicircular flap)
4. Transposition (e.g., Z-plasty)

## III. Suturing Techniques

## A. Interrupted

## B. Buried Interrupted

## C. Subcuticular

## D. Horizontal mattress

## E. Vertical mattress

IV. Specific Oculoplastic Flap Techniques

A. Z-Plasty

1. Uses

- a. Change scar direction
- b. Lengthen tissue in direction of scar- reduce traction exerted by scar
- c. Close cutaneous defects with reduced tension

2. Technique

- a. Determine direction of diagonal (desired final scar — usually parallel to RSTL)
- b. Draw diagonal bisecting original scar
- c. Draw two side limbs equal in length to central limb (original scar) meeting diagonal two choices)
- d. For maximum tissue lengthening in direction of scar:
  - Diagonal perpendicular to scar
  - Angle between original scar and arms of incision 60 degrees
- e. Incise and undermine flaps; excise scar
- f. Transpose flaps and suture

B. Y-V plasty, V-Y plasty

1. Uses

- a. Increase/reduce tissue tension
  - b. Advance/recess tissues
2. Role in medial canthal reconstruction

C. W-plasty/geometric broken-line closure Conversion of linear scar into less conspicuous broken scar

D. Management of “dog-ears”

1. Prevention

- a. Long axis of ellipse should be at least 2X short axis
- b. Angle of ellipse should be less than 30 degrees

2. Management

- a. Elliptical re-excision
- b. Excision of Burow’s triangle
- c. Transposition flap

E. Limberg rhomboid flap

1. Principle

- Closure of rhomboid defect with rotational flap

2. Uses

- a. Closure of defects in lateral canthus, lateral to eyebrow
- b. May cause ectropion/lid retraction if used in proximity to lid margin

3. Technique

- a. Lines drawn tangential to defect and parallel to LME
- b. Formation of 60 degree rhomboid
- c. Chose flap such that short diagonal of flap is in line with LME
- d. Incise, rotate, and suture flap and donor site

The online submitter contains six parts as outlined below:

### Submission Type

You will be required to choose one of the following:

- New Instruction Course
- Old Instruction Course
- New Skills Laboratory
- New Skills Didactic

### Title

The title of an abstract may not exceed 120 characters. Please use title case when entering your title; that is, use both upper- and lowercase letters as appropriate. No extra formatting is needed.

### Instructors and Financial Disclosure

You are required to provide contact information for all instructors. It is important to have gathered all this information before you commence an abstract submission as you will not be able to submit an abstract if any part of it is incomplete. Senior instructors are also required to submit their financial interest disclosure information. Each co-instructor of an accepted abstract will be contacted by the Academy in order to collect financial interest disclosures. Please provide an accurate email address for each co-instructor.

### Standard Non-Exclusive Agreement for Meeting Presenters

Gives the Academy permission to record your presentation and/or to reproduce your presentation material.

I accept  I do not accept

### Subject Classification

Please refer to the list of main classifications on page 2. There will be more specific topics listed under these main classifications. Please be as specific as possible when selecting your subject classification. You may only select one subject.

### Abstract

Course applications are made up of a **Synopsis**, an **Objective** and a **Short Course Outline**. See page 3 for further details. Please do NOT enter any author names or the title of your abstract into the body text. Abstract submissions are limited to 650 characters (approximately 100 words).

### Application

You will be required to answer the following questions:

- Course Format: Lecture/ Panel/ Case Presentations
- Target Audience: Subspecialists/ Comprehensive Ophthalmologists/ Administrator/ All
- Education Level of Course: Basic (introductory)/Intermediate/Advanced
- Hours Requested (First Choice): 1 or 2
- Hours Requested (Second Choice): 1 or 2
- Limited Enrollment (If course attendance should be limited, indicate maximum attendance)
- State Society Presentation: Would you be willing to present the material at a state society meeting? Yes/No
- Are you a state society member? Yes/No
- Do you or any of your associate instructors have a financial interest in this presentation? Yes/No
- Cosponsoring Society (if applicable)
- Provide a succinct statement explaining the background of why this topic should be addressed at the Annual Meeting. What general clinical or patient need led you to submit this abstract? (*Examples: Need for a more effective treatment for macular edema or need for a review of techniques for managing cataract complications.*) You may use up to 250 characters or approximately 40 words (with spaces). The Background Statement is an opportunity to provide additional information to the Annual Meeting Program Committee on the clinical relevance of your course.

### Additional Questions for Skills Transfer Laboratories

Laboratory Requirements

1. Equipment Used
  - a. Operating Microscope (Indicate the number requested)
  - b. Lasers (Indicate the number requested)
- c. List specific instruments/supplies attendees must bring
2. Tissue
  - a. Eyes Yes/No (porcine)
  - b. Other Indicate tissue type
3. Electricity
  - a. Electricity required: Yes/ No
4. Number of lab stations requested
5. Number of people per station
6. Maximum number of attendees

**Deadline: April 12, 2011**

Applications will be peer-reviewed anonymously by the Annual Meeting Program Committee.

## Author Submissions

Each author is limited to two submissions as presenting author, and to four overall per meeting.

Changes to author lists will not be allowed after submission if the change would result in these limits being exceeded.

The Academy reserves the right to disqualify submissions that exceed these limits.

The Academy does not permit attendance or participation by optometrists at any level in any educational activity. Any abstract submitted with an optometrist listed as presenting author or co-author will not be reviewed.

## Type of Presentation

All paper/poster abstracts will be considered and evaluated both as a paper and a poster, unless "paper only" or "poster only" is checked on the application page of the online submitter.

If an abstract is selected for presentation, the committee will determine whether it is presented as a paper or a poster.

Unless they have direct clinical relevance, animal studies will receive a low priority.

Abstracts submitted under the following categories will be considered as Poster Only: Computers, Information Technology, Ethics, General Medical Care, International Ophthalmology, Medical Education, Ophthalmic History, Vision Rehabilitation.

**Paper:** The Committee chooses submissions to be presented as papers on the basis of originality, clinical relevance, comprehensiveness, and as a stimulus for prepared discussion. All paper presentations are followed by a panel discussion.

**Paper Presentation:** The Academy does not allow one person to present two papers within the same paper session.

If an author has two papers scheduled for presentation within the same paper session, an alternate presenter must present one of the papers.

**Poster:** The Committee chooses submissions to be presented as posters if they are single case studies or instrument reports, with graphic material, clinical photographs, or concepts, which require contemplation. In addition to preparing a poster that is exhibited at the Annual Meeting, all poster presenters are required to send an electronic file of their poster.

## Checklist

### Paper and Poster Abstract Submissions

- Carefully follow all instructions on the abstract submitter.
- Complete all required fields. Failure to do so will result in the abstract not being successfully submitted.
- Include at least one Academy Fellow or Member or Candidate for Membership as an author.
- Membership privileges are not transferrable. Nonmember paper/poster presenters are required to register for the Annual Meeting and pay all applicable fees.
- The Academy does not pay honoraria or travel/housing expenses for any presenters at the Annual Meeting.
- Complete EACH author's full name, address, phone and fax numbers, individual email address, Academy ID number (if known) and member

status. The Academy will contact each co-author of an accepted abstract to collect financial interest disclosures using the individual email address provided.

- Complete financial interest disclosure information for the presenting author.
- Submission of an abstract constitutes a commitment by the author to present if selected. Failure to present will result in exclusion from the scientific program for two years.
- Be sure to print or email yourself a copy of your complete submission, and keep this for your records. Confirmations are only sent when you request an email from the submission site.

## Copyright

**The Academy will not consider material that has already been published or submitted for publication.**

The Academy holds copyright on all material presented at the Annual Meeting until and unless such material is found unsuitable for publication in *Ophthalmology*. Should an author wish to publish his or her material elsewhere, it may not be submitted for consideration until *Ophthalmology* has released the presenter from any copyright

## Checklist

### for Abstract Content

The Annual Meeting Program Committee has developed a checklist for abstract preparation with the objective of assisting prospective program participants in preparing the best possible abstract for submission. All abstracts are considered equally for selection, and the quality of the abstract is the single most important factor in the Committee's decision. Please follow the checklist and use the examples of a high quality and a poor quality abstract to assist you.

- Is the title descriptive of the abstract?
- Does the title avoid gratuitous statements and irrelevant information? Statements of author(s) affiliation are not allowed, as abstracts are evaluated anonymously.
- Is the précis and background statement complete?
- Does the abstract contain the four required headings for review:
  - a. **Purpose:**
  - b. **Methods:**
  - c. **Results:**
  - d. **Conclusion:**

**Note:** These headings are not required for case studies. Abstracts with statements such as "will be done," "will be studied," "will be under way," "will be analyzed," will not be selected.

- Has your material been previously published? If so, the abstract should not be submitted.**
- Did you proofread your abstract? Conciseness, clarity, and care in the preparation of your abstract are important considerations in the Annual Meeting Program Committee's deliberations. Misspellings and typographical errors reflect badly on your scientific work.
- Did you include sample size, study duration and follow-up, and descriptions of techniques used?
- Does the combined title and abstract text character count exceed 770? If so, you will not be able to submit your abstract. Spaces are not counted.

Example of a High Quality Abstract

**Title:** Lenticular Astigmatism as a Risk Factor for Age-Related Macular Degeneration

Fewer than 120 character spaces

Correct headings used

Less than 650 characters

**Purpose:** Detection of treatable cases of age-related macular degeneration (ARMD) requires early identification of susceptible subjects. **Methods:** We suspected a relationship of ARMD to refractive error and retrospectively reviewed 1382 cases of ARMD to test this hypothesis. We selected a control group of 1382 age- and sex-matched patients. **Results:** Eighty-two percent (82%) of the ARMD patients had astigmatism >3.25D compared to only 0.5% of the control group (P<.0000001). **Conclusion:** Results suggest that astigmatism may be a factor in susceptibility to ARMD and may permit the identification of ARMD suspects.

Data and significance

Example of a Poor Abstract

**Title:** The Seaside University Macular Degeneration Study to Define the Pathogenesis, Treatment, and Long-Term Follow-Up of Over 1,000 Patients with Age-Related Macular Degeneration

Exceeds 120 character spaces

Typographical error

Identifies author's affiliation

Extraneous statement

No data

Last year at the Congress on World Blindness, we presented our data on age-related macular degeneration showing the effect of our new laser therapy. This year we reviewed the records of 1382 ARMD cases from the Seaside University Eye Clinic to evaluate the possibility that refractive error plays a part in this disease. We obtained keratometry readings on some of the patients to assess the cylindrical refractive error. Tentative results in one patient suggested the possibility of a high degree of lenticular astigmatism. Further work is in progress to assess the other patients in a similar manner. Results of the record review, the keratometer readings and a detailed statistical analysis will be presented and thoroughly reviewed including the significance of our findings.

No headings as required

Impossible to evaluate what the study shows

Exceeds 650 characters

## Video Abstract | submission guidelines

**Deadline: April 12, 2011**

**Deadline for receipt of videos: April 29, 2011**

*Video abstracts will be peer-reviewed by the Annual Meeting Program Committee.*

### Author Submissions

A limit of two submissions as senior producer and four overall is recommended per meeting.

The Academy does not permit attendance or participation by optometrists at any level in any educational activity. Any abstract submitted with an optometrist listed as a senior or co-producer will not be reviewed.

### Type of Presentation

Indicate the type of presentation you wish to make by selecting "video".

**Video:** Videos will be judged according to educational value, originality, and expert use of medium.

- Please indicate the exact length of the video in minutes. (10 minutes maximum)
- Video abstracts must be submitted by the April 12, 2011 deadline. **Videos may be submitted on CD-ROM formatted in MPEG, AVI, or QuickTime with a maximum resolution of 640x480. Please send 4 copies of each CD-ROM to the Academy for review by April 30, 2010. CD-ROMs received after this date will not be reviewed.**

Please mail all CD-ROMs to:

American Academy of Ophthalmology  
Meetings and Exhibits Division  
655 Beach Street  
San Francisco, CA 94109-1336

### Please note: CD-ROMs will not be returned.

CD-ROMs must be submitted in the final edited version with sound in English.

Maximum length of tapes is 10 minutes. The presentation should include a 30–45 second introduction during which all authors are credited and any financial interest is acknowledged.

Even though disclosure has been made, videos should not promote the use of any commercial product.

### Copyrighted Media

Use of copyrighted music or material is forbidden without written authorization. **Please include a copy of your authorization with the CD-ROM. By submitting your CD-ROM under these instructions, you represent that you have or do not need such authorization and you agree to indemnify and defend the Academy from all claims based on copyright infringement.**

### Abstract Preparation

The title and abstract may not exceed 770 characters. Spaces are not counted. If the abstract is too long it will not be successfully submitted.

Please use care in preparing the abstract. If selected it will appear exactly as typed in the printed program.

### Checklist

#### Video Submissions

- Carefully follow all instructions on the online submitter.
- Complete all required fields. Failure to do so will result in the abstract not being successfully submitted.
- Make sure your title and abstract does not exceed 770 characters.
- Include at least one Academy Fellow or Member or Candidate for Membership as an author.
- Complete EACH author's full name, address, phone and fax numbers, individual email address, Academy ID number (if known) and member status. The Academy will contact each co-author of an accepted abstract to collect financial interest disclosures using the individual email address provided.
- Complete financial interest disclosure information for the presenting author.
- Be sure to print or email yourself a copy of your completed submission, and keep this for your records. Confirmations are only sent when you request an email confirmation through the submission site.

The online submitter contains six parts as outlined below:

### Submission Type

You will be required to choose one of the following:

- Paper/Poster
- Video

### Title

The title of an abstract may not exceed 120 characters. Please use title case when entering your title; that is, use both upper- and lowercase letters as appropriate. No extra formatting is needed.

### Authors and Financial Disclosure

You are required to provide individual contact information for all authors. It is important to have gathered all this information before you commence an abstract submission, as you will not be able to submit an abstract if any part of it is incomplete. Presenting authors are also required to submit their financial interest disclosure information. Each co-author of an accepted abstract will be contacted by the Academy using the individual email provided, in order to collect financial interest disclosures. Please provide an accurate email address for each co-author.

### Standard Non-Exclusive Agreement for Meeting Presenters

Gives the Academy permission to record your presentation and/or reproduce your presentation material.

I accept  I do not accept

### Subject Classification

Please refer to the list of main classifications on page 2. There will be more specific topics listed under these main classifications. Please be as specific as possible when selecting your subject classification. You may only select one subject.

### Abstract

To be considered, the abstract text cannot exceed 650 characters, approximately 100 words. (The title must be no more than 120 characters.)

All paper/poster abstracts must include these headings: **Purpose;** **Methods; Results;** and **Conclusion.** Your abstract will not be considered unless these exact headings are included in the abstract body.

*Exceptions:* Abstracts that report on case studies are not required to include these headings. These headings are not required for video abstracts.

For paper/poster abstracts do not repeat the title or list any of the author names or affiliations in the abstract text. Statements of author(s) affiliation are not allowed, as the abstracts are evaluated anonymously.

### Application

You will be required to answer the following questions:

Limit my abstract to:

- Paper/Poster
- Paper only
- Poster only

**Note:** Abstracts submitted as paper/poster, with no type limitation, provide the author with the best possible opportunity to present his or her work.

- Do you or any of your co-authors have a financial interest? Yes/No
- Are you or any of your co-authors employed by industry? Yes/No
- If this study involved human research, was it approved by the Institutional Review Board? (for USA and UK countries only): Yes/No/N/A *Checking 'No' does NOT disqualify your abstract from review or selection*
- Provide a succinct statement explaining the background of why this study was undertaken or reported. You may use up to 250 characters (approximately 40 words). The background statement is not published and should not repeat the précis or the abstract text. The background statement is an opportunity to present additional information to the Annual Meeting Program Committee on the depth and scope of your study.

### Paper/Posters only

- Please indicate your study design (a list of study design descriptions will be included on the online abstract submitter).
- Précis: All abstracts must include a one-sentence précis (70 words or less) summarizing the main finding/outcome of the study. The précis will be used by the Committee in its abstract selection process, but will NOT be published in the Final Program.

### Videos only

Length in minutes: 10 minutes maximum

### Financial Interest Disclosure

The Academy's Board of Trustees has determined that a financial relationship should not restrict expert scientific, clinical, or non-clinical presentation or publication, provided that appropriate disclosure of such relationship is made. Similarly, it should not restrict participation in AAO leadership or governance, so long as appropriate disclosure is made. As an ACCME accredited provider of CME, the Academy seeks to ensure balance, independence, objectivity, and scientific rigor in all individual or jointly sponsored CME activities.

All contributors to Academy educational and leadership activities must disclose significant financial relationships (defined below) to the Academy annually. The ACCME requires the Academy to disclose the following to participants prior to the activity:

- Any known financial relationships a meeting presenter, author, contributor or reviewer has reported with manufacturers of commercial ophthalmic products or providers of commercial ophthalmic services within the past 12 months
- Meeting presenters, authors, contributors or reviewers who report they have no known financial relationships to disclose

The Academy will request disclosure information from meeting presenters, authors, contributors or reviewers, committee members, Board of Trustees, and others involved in Academy leadership activities ("Contributors") annually. Disclosure information will be kept on file and used during the calendar year in which it was collected for all Academy activities. Updates to the disclosure information file should be made whenever there is a change. At the time of submission of a Journal article or materials for an educational activity or nomination to a leadership position, each Contributor should specifically review his/her statement on file and notify the Academy of any changes to his/her financial disclosures. These requirements apply to relationships that are in place at the time of or were in place 12 months preceding the presentation, publication submission, or nomination to a leadership position.

### Important Information for Senior Instructors/Authors

- If a senior instructor/author does have financial interest, this must be disclosed using the following codes, as well as the name of the relevant company.

### Description of Financial Interests

For purposes of this disclosure, a known financial relationship is defined as any financial gain or expectancy of financial gain brought to the Contributor or the Contributor's immediate family (defined as spouse, domestic partner, parent, child or spouse of child, or sibling or spouse of sibling of the Contributor) by:

- Direct or indirect compensation;
- Ownership of stock in the producing company;
- Stock options and/or warrants in the producing company, even if they have not been exercised or they are not currently exercisable;
- Financial support or funding to the investigator, including research support from government agencies (e.g., NIH), device manufacturers, and/or pharmaceutical companies; or
- Involvement with any for-profit corporation that is likely to become involved in activities directly impacting the Academy where the Contributor or the Contributor's family is a director or recipient of a grant from said entity, including consultant fees, honoraria, and funded travel.

Use the following categories to indicate the type of financial relationships you are disclosing either for yourself or for your immediate family as defined above. If an individual is uncertain about what might constitute a potential financial conflict of interest, they should err on the side of full disclosure.

Category	Code	Description
Consultant / Advisor	C	Consultant fee, paid advisory boards or fees for attending a meeting (for the past 1 year)
Employee	E	Employed by a commercial entity
Lecture Fees	L	Lecture fees (honoraria), travel fees or reimbursements when speaking at the invitation of a commercial entity (for the past 1 year)
Equity Owner	O	Equity ownership/stock options of publicly or privately traded firms (excluding mutual funds) with manufacturers of commercial ophthalmic products or providers of commercial ophthalmic services
Patents / Royalty	P	Patents and/or royalties that might be viewed as creating a potential conflict of interest
Grant Support	S	Grant support for the past 1 year (all sources) and all sources used for this project if this form is an update for a specific talk or manuscript with no time limitation.

### Academy

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- Failure to comply with the disclosure policy when known and deliberate will result in exclusion from the program for two years.
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