

## Countdown to ICD-10-CM Implementation, Part 1

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On Sept. 30, 2014, at 4:30 p.m. Eastern Daylight Time, ICD-9 will become a thing of the past and ICD-10 will be implemented. How can your practice ensure a smooth transition? This month, *EyeNet* provides a checklist of all that needs to be done before Oct. 1. Upcoming articles will provide all ophthalmic subspecialties with the information they need to tackle this new coding system.

### To Be Done Before Oct. 1

- ❑ Identify your practice's ICD-10 coordinator(s).
- ❑ Estimate a budget inclusive of software and education.
- ❑ Have the entire staff participate in formal ICD-10 training. The Academy and AAOE provide the following courses and books:
  - CODEquest: Conquering ICD-10-CM four-hour course. (Visit [www.aao.org/codequest](http://www.aao.org/codequest) to see when this course is scheduled near you—this month, it takes place seven times: on March 1, in Pontiac, Mich., and Salt Lake City; on March 7, in Freeport, Maine; on March 8, in Dallas; on March 15, in Houston; on March 22, in Portland, Ore; and on March 29, in San Marcos, Texas.)
  - 90 Minutes to Conquering ICD-10-CM for Ophthalmology online course (product # 0120355V; purchase it at [www.aao.org/store](http://www.aao.org/store)).
  - 2014 ICD-10-CM for Ophthalmology

book (#0120343; [www.aao.org/store](http://www.aao.org/store)).

- Conquering ICD-10-CM: Your “How-To” Guide for Ophthalmology book (#0120345; [www.aao.org/store](http://www.aao.org/store)).

- ❑ Use quick references from [www.aao.org/icd10](http://www.aao.org/icd10).
- ❑ Communicate with your practice management system vendor and upgrade to the version that supports ICD-10.
- ❑ Confirm that system vendors, clearinghouses, and/or billing services will support changes to ICD-10.
- ❑ Have your practice management system vendor upload ICD-10 codes.
- ❑ Participate in ICD-10 test week, March 3-7.
- ❑ Query your most frequent commercial insurance payers regarding their timing of testing.
- ❑ Order new CMS 1500 forms (mandated implementation date is April 1, 2014).
- ❑ Upgrade your practice management system to support the new CMS 1500 form and Electronic Data Interchange (EDI) format.
- ❑ Identify opportunities for improved documentation in chart templates and electronic health records (EHRs) to support ICD-10.
- ❑ Run a diagnosis productivity report for each physician.
- ❑ Convert most frequently reported codes to ICD-10.
- ❑ Request and review insurance policies and prior authorization require-

ments with new ICD-10 codes.

- ❑ ~~Strikethrough~~ or delete from your system unspecified codes that are not payable.
- ❑ Create electronic libraries of diagnosis code options.
- ❑ Develop superbills or charge sheets.
- ❑ At least 30 days prior to implementation, start identifying the appropriate ICD-10 code, but still submit the ICD-9 code for payment.
- ❑ Discuss any issues during staff meetings.
- ❑ Review the “Questions and Answers” page of [www.aao.org/icd10](http://www.aao.org/icd10).

### To Be Done on Oct. 1

Begin reporting ICD-10 codes. ■

*NEXT MONTH: A quick guide to the new terminology in ICD-10.*

### ICD-10 Champions

The Academy and AAOE would like to thank the eight ophthalmic coding experts who have been helping to prepare its ICD-10 resources:

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