A 30% deposit is due at the time the exhibit space application is submitted. Payment may be made by credit card in the Exhibitor Portal. **If paying by check or Automatic Clearing House (ACH) Electronic Funds Transfer (EFT) payment must be made within 30 days of when the space application is submitted.**

Two bonus priority points will be awarded to those who make a full payment for the exhibit space.

Final booth payment is due on Fri., August 7. Payments past due 30 days after the final payment date will result in priority point penalties or surcharges.

Exhibitors with outstanding balances will not be listed in the printed program or be allowed to receive freight in their booth in Las Vegas.

## Credit Card Payments

When paying by credit card, you will need the card holder’s name. Credit card payments are limited to $25,000.

## Check Payments

Checks are to be drawn on U.S. bank accounts, made Payable to American Academy of Ophthalmology.

Send check payments by **standard mail** to:

American Academy of Ophthalmology  
Wells Fargo Bank  
Dept. #34045  
PO Box 39000*  
San Francisco, CA 94139

Send check payments by **express mail** to:

American Academy of Ophthalmology  
Attn: Exhibitions Department  
655 Beach Street  
San Francisco, CA 94109

*Do not attempt to send express mail to a post office box!

## Electronic Payments

Bank: Wells Fargo Bank, NA  
420 Montgomery St  
San Francisco, CA 94014

Account Name: American Academy of Ophthalmology  
Account number: 4121478242

ACH: Routing number: 121000248  
EFT: U.S. Wire Transfers: ABA number: 121000248  
International Wire Transfer: SWIFT Code: WFBIUS6

When using one of these electronic methods of payment, include the exhibiting company name on the documentation. Note that the payment is “For benefit of American Academy of Ophthalmology.”