

A 30% deposit is due within 30 days of the time the exhibit space application is submitted. Payment may be made by credit card in the Exhibitor Portal. **Or by check, Automatic Clearing House (ACH), and Electronic Funds Transfer (EFT).**

Two bonus priority points will be awarded to those who make a full payment for the exhibit space.

Final booth payment is due on **Friday, September 11**. Payments due 30 days past the final payment date will result in priority point penalties.

Exhibitors with outstanding balances on September 12 will not be listed in the Mobile Meeting Guide. Freight will not be delivered to an exhibiting company's booth until their account balance is paid.

Credit Card Payments

Credit card payments may be made in the Exhibitor Portal by selecting the Make Payment option. Adjust the payment amount before entering the credit card information. When paying by credit card, you will need the card holder's name.

Check Payments

Checks are to be drawn on U.S. bank accounts, made Payable to American Academy of Ophthalmology.

Send check payments by **standard mail** to:

American Academy of Ophthalmology
Wells Fargo Bank
Dept. #34045
PO Box 39000*
San Francisco, CA 94139

Send check payments by **express mail** to:

American Academy of Ophthalmology
Attn: Exhibitions Department
655 Beach Street
San Francisco, CA 94109

*Do not attempt to send express mail to a post office box!

Electronic Payments

Bank: Wells Fargo Bank, NA
420 Montgomery St
San Francisco, CA 94014

Account Name: American Academy of Ophthalmology
Account number: 4121478242

ACH: Routing number: 121000248
EFT: U.S. Wire Transfers: ABA number: 121000248
International Wire Transfer: SWIFT Code: WFBIUS6

When using one of these electronic methods of payment, include the exhibiting company name on the documentation.

Note that the payment is "For benefit of American Academy of Ophthalmology."