Recommended Sources of Data for AcadeMetrics

In order to expedite data entry, we suggest that you gather the following information before beginning the survey:

- Profit and loss statement (also known as an “income statement”) for the past year
- Injectable drug revenues and costs if not detailed on the profit and loss statement
- Clinical charges, contractual write-offs and collections by doctor for the year
- Payroll reports showing compensation and hours by employee for the year
- W-2 compensation for practice optometrists
- CPT code reports showing the number of times each CPT code was billed during the year so that you can calculate the number of encounters
- Optional: If your practice management system has reports that show Work RVUs (many do), please have those reports available to include that data in your submission

Additionally, if the practice has an optical, gather this information as well:

- Optical profit and loss statement
- Payroll reports for the opticians
- Number of optical jobs sold, if available (This typically requires manual tracking)