

# Author Checklist for Pearls Article

Before submitting your article, please review this checklist.

## PHYSICIAN INFORMATION

□ Contact info of corresponding physician (including back-up email and phone if the corresponding author is out of contact)

□ Biographical information about the authors (e.g., Dr. Wwwww is an ophthalmology resident, and Dr. Xxxxxx is professor of ophthalmology; both are at the Yyyyy Eye Institute in City, State.)

□ Financial disclosure (e.g., Dr. Wwww consults for CompanyX and lectures for CompanyY.)

□ If you are a student, resident, or fellow, the manuscript must include a faculty member as a co-author to critically review and edit the manuscript for content accuracy and clarity of writing.

### IMAGES

□ Resolution. Digital images must be at least 300 dpi at 4 inches inches.

□ Format: JPG, TIF, EPS and BMP formats.

□ Send images as attachments, not embedded in PPT, Word, or email.

□ Include captions at bottom of manuscript.

□ Include photo credit at bottom of manuscript.

□ Permission to use online and to reprint

 $\Box$  If patient's identity is apparent in the photo, you must write a note in the manuscript of in a separate email to the editor confirming that you have on file the patient's permission to use the image

□ Video? If you have a video related to the case, please send it along, as we are likely to want to include it on EyeNet's website as a "Multimedia Extra"

### CITATIONS

□ Citations need to be numbered in order in the text.

□ Limit footnotes to fewer than 10, using these guidelines:

- Do not use a reference when stating information that is well established or is readily available through textbooks.
- Use references when you:
  - present specific data or research findings.
    - discuss material that is speculative, new, or controversial—that is, not yet part of the mainstream.
- Use one reference, rather than several, to support a statement.

### STORY LENGTH

□ Length: approximately 1,500 words.