

# OKAP<sup>®</sup> Special Accommodation Request

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**Program Directors** must verify the need for accommodation of their resident(s) to the Academy for the following situations:

Special Accommodation for Religious Observance:

If any resident or fellow has a religious conviction that prevents them from testing on a Saturday, the Program Director can request special accommodations due to religious observance. **The Academy will not charge a fee for accommodation of religious observance.**

Special Accommodation for Disability:

If any resident or fellow has a disability, reasonable accommodations will be made in accordance with the Americans with Disabilities Act of 1990, as amended, or similar international standards. Requests due to disability should specify the nature of the disability and the accommodation being requested. **To provide needed accommodation resources, additional fees will be charged to your program for accommodation due to disability. These fees include: \$85 for Time and a Half, \$135 for Double Time, and \$235 for a Separate Room.**

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**Once a special accommodation request has been processed, the Academy will notify the resident and program of how to proceed with registration.**

Program Name: _____	
Program Director: _____	Program Director email: _____
Resident Name: _____	Resident email: _____
Resident member/non-member ID: _____	
Accommodation being requested: _____	
Program Director Signature: _____	Date: _____
Resident Signature: _____	Date: _____

Please send requests for special accommodation to:  
American Academy of Ophthalmology  
655 Beach Street  
San Francisco, CA 94109  
Attn: Kathryn Peters  
or Fax to (415) 561-8557  
or Email to [kpeters@aaoo.org](mailto:kpeters@aaoo.org)