



Council Advisory Recommendation INSTRUCTIONS

1) Submit a new Council Advisory Recommendation (CAR) online at:
<https://secure.aao.org/apps/Default.aspx?tabid=409> during the open submit timeframe.

2) Only current Councilors may submit a CAR, but all members can view CARs submitted since 2000.

TEMPLATE FIELDS

Title: Provide a brief title for the issue. (Limit to six words.)

Problem Statement: Identify a problem or an opportunity that the Academy is not currently addressing or that the Academy needs to redefine or expand. (Limit explanation to two sentences.)

Summary of Facts and Background Information:

Provide a summary of the background information and facts appropriate for a discussion of the topic. If applicable, include a description of the Academy's involvement in the topic. (If available, additional information prepared by the Academy will be appended to each draft Council Advisory Recommendation.)

Possible Solutions: List **all** the possible solutions that you can identify. Use letters (A-Z) for each possible solution or suggestion. Include how the topic could be addressed by the Academy, state societies, subspecialty societies, specialized interest groups and individual members. You may highlight your organization's recommended solution.

Submitted By: Name of councilor(s) (Exact member name required)

Approval Date: List the date that governing body of your society (Executive Committee or Board of Directors) reviewed and approved the CAR.

On behalf of: Full name of organization represented by the Councilor.*

*Note: CARs may be developed and sponsored by more than one organization.