

OKAP Exam Accommodation Request Form

Program Directors must verify the need for accommodation of their resident by sending this form to the Academy for the following situations:

Accommodation for Alternate Exam Date:

If any resident has an occurrence that prevents them from testing on the exam administration dates, the Program Director and Resident can request an accommodation for an alternate exam date. **The Academy can allow an alternate exam date of up to 12 days prior to the exam administration dates. No exams are allowed after the last exam administration date.**

Accommodation for Extended Exam Time:

If any resident has a disability and needs extended exam time, reasonable accommodations will be made in accordance with the Americans with Disabilities Act of 1990, as amended, or similar international standards. The Program Director and Resident can request an accommodation for extended exam time. Requests should specify the nature and need for the accommodation being requested.

**There are no fees associated with accommodations.
Once an accommodation request has been processed, the Academy will notify the resident and program of how to proceed with registration.**

Program Name:	_____		
Program Director:	_____	Email:	_____
Resident:	_____	Email:	_____
Resident Member ID:	_____		
Reason for Accommodation:	_____		
Accommodation being requested:	<input type="checkbox"/> Alternate Exam Date:	Preferred Exam Date:	_____
	<input type="checkbox"/> Time and a Half		
	<input type="checkbox"/> Double Time		
Program Director Signature:	_____	Date:	_____
Resident Signature:	_____	Date:	_____

Please send requests for accommodation to:

OKAP@aao.org